

TRANSPORTATION PLAN/POLICY

It is the responsibility of the parents and or guardians to transport their child(ren) to and from Koinonia Preschool Daycare. If there is any deviation from this plan there must be written documentation of who will be picking up or dropping off the child. Vehicles must be parked in a designated parking spot and engine shut off. Children's hands will be held or the child carried while being escorted into their classroom. Children shall never be left unattended in a vehicle while on school grounds. All children must be signed in and out each day by the person responsible for transporting them at drop off and pick up. In an emergency, if a parent/guardian or emergency contact cannot be reached, the child will be transported to Anna Jaques Hospital emergency room by ambulance at the expense of the child's parents/guardian.

I have read and am in agreement of the above stated transportation plan/policy.

Signature of Parent or Guardian

Date